



Arnold Schwarzenegger, Governor



State of California
Health and Human Services Agency

Director's Office
Department of Rehabilitation
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Kerry Gantt
Acting Chief, Audit Services
721 Capitol Mall
Sacramento, CA 95814

March 13, 2009

Dear Ms. Gantt:

The Department of Rehabilitation (DOR) has carefully reviewed the Draft Internal Control Review – Travel Expense Claims. This report contains information concerning the internal accounting and administrative controls within the Administrative Services Division (ASD) and the DOR statewide.

The DOR, including the ASD, is in general concurrence with the audit findings in this report. Management is working to address the issues to ensure compliance with applicable laws, regulations, and state standardized forms. Findings will be addressed individually in the Corrective Action Plan.

Thank you for the opportunity to respond to the Internal Control findings identified in this report. Completing the Corrective Action Plan and following through on actions to be taken will be a top priority for the DOR.

Sincerely,

A handwritten signature in cursive script, reading 'Luciana Profaca'.

Luciana Profaca, Ph.D.
Chief Deputy Director